LEHIGH COUNTY RECORDER OF DEEDS DIVISION

Fee Schedule

Effective Date January 1, 2017 (Changes are in RED)

Fee Schedule Pursuant to:
Act 87 of 1982 Legislative Fee Schedule
Act 1 of 1988 Uniform Parcel Identifier System, Lehigh County Ordinance 2009-201
Act 137 of 1992 Affordable Housing, Lehigh County Ordinances 2006-12 & 2007-182
Act 8 of 1998 Records Improvement Fund
Act 32 of 2002 Records Improvement Fund
Act 122 of 2002 Judicial Computer System/Access to Justice Fund
Act 49 of 2009 Judicial Computer System/Access to Justice Fund/Criminal Justice Enhancement Fund
$10.00 increase - Act 126 of 2014 Judicial Computer System/Access to Justice Fund/Criminal Justice Enhancement Fund
$ 2.00 increase – Act 113 of 2014 Judicial Computer System/Access to Justice Fund/Criminal Justice Enhancement Fund

Agricultural Security Area Ordinance
May Require UPI Fee; contact office for recording fee

Includes 4 pages, 4 names	**$18.50**
Each additional page	$2.00
Each additional name	$0.50
Map, if included, additional fee	$5.00
UPI Fee, <u>if applicable</u>, per PIN certification	$10.00

Amendment – Other Documents; not Mortgage

Includes 4 pages, 4 names, 1 electronic notation, 1 PIN certification (UPI Fee)	**$30.50**
Each additional page	$2.00
Each additional name	$0.50
Each additional electronic notation	$2.00
Each additional PIN certification	$10.00

Amendment of Mortgage

Includes 4 pages, 4 names, 1 electronic notation, 1 PIN certification (UPI Fee)	**$30.50**
Each additional page	$2.00
Each additional name	$0.50
Each additional electronic notation	$2.00
Each additional PIN certification	$10.00

Assignment - Other Documents; Not Mortgage

Includes 4 pages, 4 names, 1 electronic notation, 1 PIN certification (UPI Fee)	**$30.50**
Each additional page	$2.00
Each additional name	$0.50
Each additional electronic notation	$2.00
Each additional PIN certification	$10.00

Assignment of Mortgage

Includes 4 pages, 4 names, 1 electronic notation, 1 PIN certification (UPI Fee)	**$66.00**
Each additional page	$2.00
Each additional name	$0.50
Each additional electronic notation	$2.00
Each additional PIN certification	$10.00

Assignment of Rents

Includes 4 pages, 4 names, 1 PIN certification (UPI Fee)	**$28.50**
Each additional page	$2.00
Each additional name	$0.50
Each additional PIN certification	$10.00

Assumption – Other Documents; not Mortgage

Includes 4 pages, 4 names, 1 electronic notation, 1 PIN certification (UPI Fee)	**$30.50**
Each additional page	$2.00
Each additional name	$0.50
Each additional electronic notation	$2.00
Each additional PIN certification	$10.00

Assumption of Mortgage

Includes 4 pages, 4 names, 1 electronic notation, 1 PIN certification (UPI Fee)	**$30.50**
Each additional page	$2.00
Each additional name	$0.50
Each additional electronic notation	$2.00
Each additional PIN certification	$10.00

Certification

Certification, per document	**$1.50**

Condominium Code Of Regulations

Includes 4 pages, 4 names and 1 PIN certification (UPI Fee)	**$28.50**
Each additional page	$2.00
Each additional name	$0.50
Each additional PIN certification	$10.00

Condominium Declaration of Plans

Includes 4 pages, 4 names, and 1 PIN certification (UPI Fee)	**$28.50**
Each additional page	$2.00
Each additional name	$0.50
Each additional PIN certification	$10.00

Condominium Plan/Map

Includes 1 page and 1 PIN certification (UPI Fee) Multiple sheets accepted A paper copy of the original map is preferable, but a Mylar copy is acceptable. Map shall be no larger than thirty-six (36) inches either by width or length.	**$40.00**
Each additional sheet (map) page	$25.00
Each additional PIN certification	$10.00

Copy

If staff makes the copy, per page charge	**$1.00**

Covenant Act 515

Includes 1 PIN certification (UPI Fee)	**$33.00**
Each additional PIN certification	$10.00

Deed
(The statement of value will be recorded as part of the deed and added to the page count to determine the fee)

Includes 4 pages, 4 names, 1 PIN certification (UPI Fee)	**$75.50**
Each additional page	$2.00
Each additional name	$0.50
Each additional PIN certification	$10.00

Deed of Dedication
May require UPI Fee; contact office for recording fee

Includes 4 pages, 4 names	**$54.00**
Each additional page	$2.00
Each additional name	$0.50
UPI Fee, if applicable, per PIN certification	$10.00

Development Plan/Map (Major and Minor)

Includes 1 page and 1 PIN certification (UPI Fee) Multiple sheets accepted A paper copy of the original map is preferable, but a Mylar copy is acceptable. Map shall be no larger than thirty-six (36) inches either by width or length.	**$25.00**
Each additional sheet (map) page	$15.00
Each additional PIN certification	$10.00

DD214 Military Discharge

No Charge

Easement

Includes 4 pages, 4 names, 1 PIN certification (UPI Fee)	**$64.00**
Each additional page	$2.00
Each additional name	$0.50
Each additional PIN certification	$10.00

Forfeiture Fee / Overpayments

Overpayments of $10.00 or less will be forfeited.	**Varies**

Installment Sales Agreement

Includes 4 pages, 4 names, 1 PIN certification (UPI Fee)	**$64.00**
Each additional page	$2.00
Each additional name	$0.50
Each additional PIN certification	$10.00

Lease Over 30 Years

Includes 4 pages, 4 names, 1 PIN certification (UPI Fee)	**$64.00**
Each additional page	$2.00
Each additional name	$0.50
Each additional PIN certification	$10.00

Mail-back Fee

Per document, if no SASE return envelope is provided	**$1.00**

Map (Agricultural Security Area, Right of Way, Subdivision, Development, or Survey)

Includes 1 page and 1 PIN certification (UPI Fee) Multiple sheets accepted A paper copy of the original map is preferable, but a Mylar copy is acceptable. Map shall be no larger than thirty-six (36) inches either by width or length.	**$25.00**
Each additional sheet (map) page	$15.00
Each additional PIN certification	$10.00

Map Copies

If staff makes the copy, per page charge	**$5.00**

Memorandum with RTT

Includes 4 pages, 4 names, 1 PIN certification (UPI Fee)	**$64.00**
Each additional page	$2.00
Each additional name	$0.50
Each additional PIN certification	$10.00

Mining Plan / Map

A paper copy of the original map is preferable, but a Mylar copy is acceptable. Map shall be no larger than thirty-six (36) inches either by width or length. Multiple sheets accepted	**$15.00**
Each Additional Page	$3.00

Miscellaneous Document (Affidavit, Agreement, Dedication, Declaration, Merger / Name Change, Memorandum with no RTT Order, etc.) May Require UPI Fee; Contact office for recording fee

Includes 4 pages, 4 names	**$18.50**
Each additional page	$2.00
Each additional name	$0.50
Electronic notation, if applicable	$2.00
UPI Fee, if applicable, per PIN certification	$10.00

Modification – Other Documents; not Mortgage

Includes 4 pages, 4 names, 1 electronic notation, 1 PIN certification (UPI Fee)	**$30.50**
Each additional page	$2.00
Each additional name	$0.50
Each additional electronic notation	$2.00
Each additional PIN certification	$10.00

Modification of Mortgage

Includes 4 pages, 4 names, 1 electronic notation, 1 PIN certification (UPI Fee)	**$30.50**
Each additional page	$2.00
Each additional name	$0.50
Each additional electronic notation	$2.00
Each additional PIN certification	$10.00

Mortgage

Includes 4 pages, 4 names, 1 PIN certification (UPI Fee)	**$75.50**
Each additional page	$2.00
Each additional name	$0.50
Each additional PIN certification	$10.00

Non-compliance Fee

Per document	**$10.00**

Notary Commission

Notary Commission	**$35.50**
Notary Name Change	**$18.50**
Notary Address Change	**$18.50**

Power of Attorney
May require UPI Fee; contact office for recording fee

Includes 4 pages, 4 names	**$18.50**
Each additional page	$2.00
Each additional name	$0.50
UPI Fee, if applicable, per PIN certification	$10.00

Preferential Assessment Act 319

Includes 1 PIN certification (UPI Fee)	**$33.00**
Each additional PIN certification	$10.00

Railroad Plan / Map

A paper copy of the original map is preferable, but a Mylar copy is acceptable. Map shall be no larger than thirty-six (36) inches either by width or length. Multiple sheets accepted	**$15.00**
Each Additional Page	$3.00

Rejection Fee

Applied each time a document is rejected	**$10.00**

Release of Mortgage

Includes 4 pages, 4 names, 1 electronic notation, 1 PIN certification (UPI Fee)	**$66.00**
Each additional page	$2.00
Each additional name	$0.50
Each additional electronic notation	$2.00
Each additional PIN certification	$10.00

Release – Other Documents; not Mortgage

Includes 4 pages, 4 names, 1 electronic notation, 1 PIN certification (UPI Fee)	**$30.50**
Each additional page	$2.00
Each additional name	$0.50
Each additional electronic notation	$2.00
Each additional PIN certification	$10.00

Return Check Fee

Service Charge for check returned for insufficient funds	**$20.00**

Right of Way

Includes 4 pages, 4 names, 1 PIN certification (UPI Fee)	**$64.00**
Each additional page	$2.00
Each additional name	$0.50
Each additional PIN certification	$10.00

Satisfaction - Other Documents; Not Mortgages

Includes 4 pages, 4 names, 1 electronic notation, 1 PIN certification (UPI Fee)	**$30.50**
Each additional page	$2.00
Each additional name	$0.50
Each additional electronic notation	$2.00
Each additional PIN certification	$10.00

Satisfaction Piece – Satisfaction of Mortgage Only

Includes 4 pages, 4 names, 1 electronic notation, 1 PIN certification (UPI Fee)	**$66.00**
Each additional page	$2.00
Each additional name	$0.50
Each additional electronic notation	$2.00
Each additional PIN certification	$10.00

State Highway/Map

A paper copy of the original map is preferable, but a Mylar copy is acceptable. Map shall be no larger than thirty-six (36) inches either by width or length. Multiple sheets accepted	**$15.00**
Each Additional Page	$3.00

Stormwater Management Plan/Map

Includes 1 page and 1 PIN certification (UPI Fee) Multiple sheets accepted A paper copy of the original map is preferable, but a Mylar copy is acceptable. Map shall be no larger than thirty-six (36) inches either by width or length.	**$25.00**
Each additional sheet (map) or Notice page	$15.00
Each additional PIN certification	$10.00
Electronic notation, if applicable	$2.00

Subdivision Plan/Map (Major and Minor)

Includes 1 page and 1 PIN certification (UPI Fee) Multiple sheets accepted A paper copy of the original map is preferable, but a Mylar copy is acceptable. Map shall be no larger than thirty-six (36) inches either by width or length.	**$25.00**
Each additional sheet (map) page	$15.00
Each additional PIN certification	$10.00

Subordination of Mortgage and Subordination (Other Documents; Not Mortgages)

	Includes 4 pages, 4 names, 1 electronic notation, 1 PIN certification (UPI Fee)	**$30.50**
	Each additional page	$2.00
	Each additional name	$0.50
	Each additional electronic notation	$2.00
	Each additional PIN certification	$10.00

Termination – Other Documents; not Mortgage

	Includes 4 pages, 4 names, 1 electronic notation, 1 PIN certification (UPI Fee)	**$30.50**
	Each additional page	$2.00
	Each additional name	$0.50
	Each additional electronic notation	$2.00
	Each additional PIN certification	$10.00

Termination of Assignment of Mortgage

	Includes 4 pages, 4 names, 1 electronic notation, 1 PIN certification (UPI Fee)	**$54.00**
	Each additional page	$2.00
	Each additional name	$0.50
	Each additional electronic notation	$2.00
	Each additional PIN certification	$10.00

UCC1 and UCC3 (Also known as Secured Transactions or Financial Statements)

Requires PIN Certification	UCC1 - Fee includes 1 PIN certification (UPI Fee).	**$110.00**
	Each additional PIN Certification	**$10.00**
Requires PIN Certification	UCC3 (Assignment, Continuation, Termination, etc.) Fee includes 1 PIN certification (UPI Fee)	**$110.00**
	Each additional PIN Certification	**$10.00**

UPI Fee

	Per PIN certification per document, if applicable	**$10.00**