



LEHIGH COUNTY RECORDER OF DEEDS DIVISION

Fee Schedule



Effective Date January 1, 2017 (Changes are in **RED**)

Fee Schedule Pursuant to:

- Act 87 of 1982 Legislative Fee Schedule
- Act 1 of 1988 Uniform Parcel Identifier System, Lehigh County Ordinance 2009-201
- Act 137 of 1992 Affordable Housing, Lehigh County Ordinances 2006-12 & 2007-182
- Act 8 of 1998 Records Improvement Fund
- Act 32 of 2002 Records Improvement Fund
- Act 122 of 2002 Judicial Computer System/Access to Justice Fund
- Act 49 of 2009 Judicial Computer System/Access to Justice Fund/Criminal Justice Enhancement Fund
- \$10.00 increase - Act 126 of 2014 Judicial Computer System/Access to Justice Fund/Criminal Justice Enhancement Fund
- \$ 2.00 increase – Act 113 of 2014 Judicial Computer System/Access to Justice Fund/Criminal Justice Enhancement Fund

**Agricultural Security Area Ordinance
May Require UPI Fee; contact office for recording fee**

| | |
|---|----------------|
| Includes 4 pages, 4 names | \$18.50 |
| Each additional page | \$2.00 |
| Each additional name | \$0.50 |
| Map, if included, additional fee | \$5.00 |
| UPI Fee, <u>if applicable</u>, per PIN certification | \$10.00 |

Amendment – Other Documents; not Mortgage

| | |
|---|----------------|
| Includes 4 pages, 4 names, 1 electronic notation, 1 PIN certification (UPI Fee) | \$30.50 |
| Each additional page | \$2.00 |
| Each additional name | \$0.50 |
| Each additional electronic notation | \$2.00 |
| Each additional PIN certification | \$10.00 |

Amendment of Mortgage

| | |
|---|----------------|
| Includes 4 pages, 4 names, 1 electronic notation, 1 PIN certification (UPI Fee) | \$30.50 |
| Each additional page | \$2.00 |
| Each additional name | \$0.50 |
| Each additional electronic notation | \$2.00 |
| Each additional PIN certification | \$10.00 |

Assignment - Other Documents; Not Mortgage

| | |
|---|----------------|
| Includes 4 pages, 4 names, 1 electronic notation, 1 PIN certification (UPI Fee) | \$30.50 |
| Each additional page | \$2.00 |
| Each additional name | \$0.50 |
| Each additional electronic notation | \$2.00 |
| Each additional PIN certification | \$10.00 |

Assignment of Mortgage

| | |
|---|----------------|
| Includes 4 pages, 4 names, 1 electronic notation, 1 PIN certification (UPI Fee) | \$66.00 |
| Each additional page | \$2.00 |
| Each additional name | \$0.50 |
| Each additional electronic notation | \$2.00 |
| Each additional PIN certification | \$10.00 |

Assignment of Rents

| | |
|--|----------------|
| Includes 4 pages, 4 names, 1 PIN certification (UPI Fee) | \$28.50 |
| Each additional page | \$2.00 |
| Each additional name | \$0.50 |
| Each additional PIN certification | \$10.00 |

Assumption – Other Documents; not Mortgage

| | |
|---|----------------|
| Includes 4 pages, 4 names, 1 electronic notation, 1 PIN certification (UPI Fee) | \$30.50 |
| Each additional page | \$2.00 |
| Each additional name | \$0.50 |
| Each additional electronic notation | \$2.00 |
| Each additional PIN certification | \$10.00 |

Assumption of Mortgage

| | |
|---|----------------|
| Includes 4 pages, 4 names, 1 electronic notation, 1 PIN certification (UPI Fee) | \$30.50 |
| Each additional page | \$2.00 |
| Each additional name | \$0.50 |
| Each additional electronic notation | \$2.00 |
| Each additional PIN certification | \$10.00 |

Certification

| | |
|-----------------------------|---------------|
| Certification, per document | \$1.50 |
|-----------------------------|---------------|

Condominium Code Of Regulations

| | |
|---|----------------|
| Includes 4 pages, 4 names and 1 PIN certification (UPI Fee) | \$28.50 |
| Each additional page | \$2.00 |
| Each additional name | \$0.50 |
| Each additional PIN certification | \$10.00 |

Condominium Declaration of Plans

| | |
|--|----------------|
| Includes 4 pages, 4 names, and 1 PIN certification (UPI Fee) | \$28.50 |
| Each additional page | \$2.00 |
| Each additional name | \$0.50 |
| Each additional PIN certification | \$10.00 |

Condominium Plan/Map

| | |
|--|----------------|
| Includes 1 page and 1 PIN certification (UPI Fee) Multiple sheets accepted A paper copy of the original map is preferable, but a Mylar copy is acceptable. Map shall be no larger than thirty-six (36) inches either by width or length. | \$40.00 |
| Each additional sheet (map) page | \$25.00 |
| Each additional PIN certification | \$10.00 |

Copy

If staff makes the copy, per page charge **\$1.00**

Covenant Act 515

Includes 1 PIN certification (UPI Fee) **\$33.00**

Each additional PIN certification \$10.00

Deed (The statement of value will be recorded as part of the deed and added to the page count to determine the fee)

Includes 4 pages, 4 names, 1 PIN certification (UPI Fee) **\$75.50**

Each additional page \$2.00

Each additional name \$0.50

Each additional PIN certification \$10.00

Deed of Dedication May require UPI Fee; contact office for recording fee

Includes 4 pages, 4 names **\$54.00**

Each additional page \$2.00

Each additional name \$0.50

UPI Fee, if applicable, per PIN certification \$10.00

Development Plan/Map (Major and Minor)

Includes 1 page and 1 PIN certification (UPI Fee) **\$25.00**

Multiple sheets accepted

A paper copy of the original map is preferable, but a Mylar copy is acceptable. Map shall be no larger than thirty-six (36) inches either by width or length.

Each additional sheet (map) page \$15.00

Each additional PIN certification \$10.00

DD214 Military Discharge

No Charge

Easement

| | |
|--|----------------|
| Includes 4 pages, 4 names, 1 PIN certification (UPI Fee) | \$64.00 |
| Each additional page | \$2.00 |
| Each additional name | \$0.50 |
| Each additional PIN certification | \$10.00 |

Forfeiture Fee/Overpayments

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|--|---------------|
| Overpayments of \$10.00 or less will be forfeited. | Varies |
|--|---------------|

Installment Sales Agreement

| | |
|--|----------------|
| Includes 4 pages, 4 names, 1 PIN certification (UPI Fee) | \$64.00 |
| Each additional page | \$2.00 |
| Each additional name | \$0.50 |
| Each additional PIN certification | \$10.00 |

Lease Over 30 Years

| | |
|--|----------------|
| Includes 4 pages, 4 names, 1 PIN certification (UPI Fee) | \$64.00 |
| Each additional page | \$2.00 |
| Each additional name | \$0.50 |
| Each additional PIN certification | \$10.00 |

Mail-back Fee

| | |
|--|---------------|
| Per document, if no SASE return envelope is provided | \$1.00 |
|--|---------------|

Map (Agricultural Security Area, Right of Way, Subdivision, Development, or Survey)

| | |
|--|----------------|
| Includes 1 page and 1 PIN certification (UPI Fee) Multiple sheets accepted A paper copy of the original map is preferable, but a Mylar copy is acceptable. Map shall be no larger than thirty-six (36) inches either by width or length. | \$25.00 |
| Each additional sheet (map) page | \$15.00 |
| Each additional PIN certification | \$10.00 |

Map Copies

| | |
|--|---------------|
| If staff makes the copy, per page charge | \$5.00 |
|--|---------------|

Memorandum with RTT

| | |
|--|----------------|
| Includes 4 pages, 4 names, 1 PIN certification (UPI Fee) | \$64.00 |
| Each additional page | \$2.00 |
| Each additional name | \$0.50 |
| Each additional PIN certification | \$10.00 |

Mining Plan/Map

| | |
|--|----------------|
| A paper copy of the original map is preferable, but a Mylar copy is acceptable. Map shall be no larger than thirty-six (36) inches either by width or length. Multiple sheets accepted | \$15.00 |
| Each Additional Page | \$3.00 |

Miscellaneous Document

(Affidavit, Agreement, Dedication, Declaration, Merger/Name Change, Memorandum with no RTT Order, etc.) May Require UPI Fee; Contact office for recording fee

| | |
|--|----------------|
| Includes 4 pages, 4 names | \$18.50 |
| Each additional page | \$2.00 |
| Each additional name | \$0.50 |
| Electronic notation, if applicable | \$2.00 |
| UPI Fee, if applicable, per PIN certification | \$10.00 |

Modification – Other Documents; not Mortgage

| | |
|---|----------------|
| Includes 4 pages, 4 names, 1 electronic notation, 1 PIN certification (UPI Fee) | \$30.50 |
| Each additional page | \$2.00 |
| Each additional name | \$0.50 |
| Each additional electronic notation | \$2.00 |
| Each additional PIN certification | \$10.00 |

Modification of Mortgage

| | |
|---|----------------|
| Includes 4 pages, 4 names, 1 electronic notation, 1 PIN certification (UPI Fee) | \$30.50 |
| Each additional page | \$2.00 |
| Each additional name | \$0.50 |
| Each additional electronic notation | \$2.00 |
| Each additional PIN certification | \$10.00 |

Mortgage

| | |
|--|----------------|
| Includes 4 pages, 4 names, 1 PIN certification (UPI Fee) | \$75.50 |
| Each additional page | \$2.00 |
| Each additional name | \$0.50 |
| Each additional PIN certification | \$10.00 |

Non-compliance Fee

| | |
|--------------|----------------|
| Per document | \$10.00 |
|--------------|----------------|

Notary Commission

| | |
|-----------------------|----------------|
| Notary Commission | \$35.50 |
| Notary Name Change | \$18.50 |
| Notary Address Change | \$18.50 |

Power of Attorney May require UPI Fee; contact office for recording fee

| | |
|--|----------------|
| Includes 4 pages, 4 names | \$18.50 |
| Each additional page | \$2.00 |
| Each additional name | \$0.50 |
| UPI Fee, if applicable, per PIN certification | \$10.00 |

Preferential Assessment Act 319

| | |
|--|----------------|
| Includes 1 PIN certification (UPI Fee) | \$33.00 |
| Each additional PIN certification | \$10.00 |

Railroad Plan/Map

| | |
|--|----------------|
| A paper copy of the original map is preferable, but a Mylar copy is acceptable. Map shall be no larger than thirty-six (36) inches either by width or length. Multiple sheets accepted | \$15.00 |
| Each Additional Page | \$3.00 |

Rejection Fee

| | |
|--|----------------|
| Applied each time a document is rejected | \$10.00 |
|--|----------------|

Release of Mortgage

| | |
|---|----------------|
| Includes 4 pages, 4 names, 1 electronic notation, 1 PIN certification (UPI Fee) | \$66.00 |
| Each additional page | \$2.00 |
| Each additional name | \$0.50 |
| Each additional electronic notation | \$2.00 |
| Each additional PIN certification | \$10.00 |

Release – Other Documents; not Mortgage

| | |
|---|----------------|
| Includes 4 pages, 4 names, 1 electronic notation, 1 PIN certification (UPI Fee) | \$30.50 |
| Each additional page | \$2.00 |
| Each additional name | \$0.50 |
| Each additional electronic notation | \$2.00 |
| Each additional PIN certification | \$10.00 |

Return Check Fee

| | |
|--|----------------|
| Service Charge for check returned for insufficient funds | \$20.00 |
|--|----------------|

Right of Way

| | |
|--|----------------|
| Includes 4 pages, 4 names, 1 PIN certification (UPI Fee) | \$64.00 |
| Each additional page | \$2.00 |
| Each additional name | \$0.50 |
| Each additional PIN certification | \$10.00 |

Satisfaction - Other Documents; Not Mortgages

| | |
|---|----------------|
| Includes 4 pages, 4 names, 1 electronic notation, 1 PIN certification (UPI Fee) | \$30.50 |
| Each additional page | \$2.00 |
| Each additional name | \$0.50 |
| Each additional electronic notation | \$2.00 |
| Each additional PIN certification | \$10.00 |

Satisfaction Piece – Satisfaction of Mortgage Only

| | |
|---|----------------|
| Includes 4 pages, 4 names, 1 electronic notation, 1 PIN certification (UPI Fee) | \$66.00 |
| Each additional page | \$2.00 |
| Each additional name | \$0.50 |
| Each additional electronic notation | \$2.00 |
| Each additional PIN certification | \$10.00 |

State Highway/Map

| | |
|--|----------------|
| A paper copy of the original map is preferable, but a Mylar copy is acceptable. Map shall be no larger than thirty-six (36) inches either by width or length. Multiple sheets accepted | \$15.00 |
| Each Additional Page | \$3.00 |

Stormwater Management Plan/Map

| | |
|--|----------------|
| Includes 1 page and 1 PIN certification (UPI Fee) Multiple sheets accepted A paper copy of the original map is preferable, but a Mylar copy is acceptable. Map shall be no larger than thirty-six (36) inches either by width or length. | \$25.00 |
| Each additional sheet (map) or Notice page | \$15.00 |
| Each additional PIN certification | \$10.00 |
| Electronic notation, if applicable | \$2.00 |

Subdivision Plan/Map (Major and Minor)

| | |
|--|----------------|
| Includes 1 page and 1 PIN certification (UPI Fee) Multiple sheets accepted A paper copy of the original map is preferable, but a Mylar copy is acceptable. Map shall be no larger than thirty-six (36) inches either by width or length. | \$25.00 |
| Each additional sheet (map) page | \$15.00 |
| Each additional PIN certification | \$10.00 |

Subordination of Mortgage and Subordination (Other Documents; Not Mortgages)

| | |
|---|----------------|
| Includes 4 pages, 4 names, 1 electronic notation, 1 PIN certification (UPI Fee) | \$30.50 |
| Each additional page | \$2.00 |
| Each additional name | \$0.50 |
| Each additional electronic notation | \$2.00 |
| Each additional PIN certification | \$10.00 |

Termination – Other Documents; not Mortgage

| | |
|---|----------------|
| Includes 4 pages, 4 names, 1 electronic notation, 1 PIN certification (UPI Fee) | \$30.50 |
| Each additional page | \$2.00 |
| Each additional name | \$0.50 |
| Each additional electronic notation | \$2.00 |
| Each additional PIN certification | \$10.00 |

Termination of Assignment of Mortgage

| | |
|---|----------------|
| Includes 4 pages, 4 names, 1 electronic notation, 1 PIN certification (UPI Fee) | \$66.00 |
| Each additional page | \$2.00 |
| Each additional name | \$0.50 |
| Each additional electronic notation | \$2.00 |
| Each additional PIN certification | \$10.00 |

UCC1 and UCC3 (Also known as Secured Transactions or Financial Statements)

| | | |
|----------------------------|---|-----------------|
| Requires PIN Certification | UCC1 - Fee includes 1 PIN certification (UPI Fee). | \$110.00 |
| | Each additional PIN Certification | \$10.00 |
| Requires PIN Certification | UCC3 (Assignment, Continuation, Termination, etc.) Fee includes 1 PIN certification (UPI Fee) | \$110.00 |
| | Each additional PIN Certification | \$10.00 |

UPI Fee

| | |
|---|----------------|
| Per PIN certification per document, if applicable | \$10.00 |
|---|----------------|