



LEHIGH COUNTY RECORDER OF DEEDS DIVISION

Fee Schedule

FEES NOTATED IN RED ARE EFFECTIVE NOVEMBER 30, 2017

Fee Schedule Pursuant to:

Act 87 of 1982 Legislative Fee Schedule
Act 1 of 1988 Uniform Parcel Identifier System, Lehigh County Ordinance 2009-201
Act 137 of 1992 Affordable Housing, Lehigh County Ordinances 2006-12 & 2007-182
Act 8 of 1998 Records Improvement Fund
Act 32 of 2002 Records Improvement Fund
Act 122 of 2002 Judicial Computer System/Access to Justice Fund
Act 49 of 2009 Judicial Computer System/Access to Justice Fund/Criminal Justice Enhancement Fund
\$10.00 increase - Act 126 of 2014 Judicial Computer System/Access to Justice Fund/Criminal Justice Enhancement Fund
\$ 2.00 increase - Act 113 of 2014 Judicial Computer System/Access to Justice Fund/Criminal Justice Enhancement Fund
\$ 4.75 increase - Acts 40 & 44 of 2017 Judicial Computer System/Access to Justice /Criminal Justice Enhancement Fund



Agricultural Security Area Ordinance May Require UPI Fee; contact office for recording fee

Includes 4 pages, 4 names	\$18.50
Each additional page	\$2.00
Each additional name	\$0.50
Map, if included, additional fee	\$5.00
UPI Fee, <u>if applicable</u>, per PIN certification	\$10.00

Amendment – Other Documents; not Mortgage

Includes 4 pages, 4 names, 1 electronic notation, 1 PIN certification (UPI Fee)	\$30.50
Each additional page	\$2.00
Each additional name	\$0.50
Each additional electronic notation	\$2.00
Each additional PIN certification	\$10.00

Amendment of Mortgage

Includes 4 pages, 4 names, 1 electronic notation, 1 PIN certification (UPI Fee)	\$30.50
Each additional page	\$2.00
Each additional name	\$0.50
Each additional electronic notation	\$2.00
Each additional PIN certification	\$10.00

Assignment - Other Documents; Not Mortgage

Includes 4 pages, 4 names, 1 electronic notation, 1 PIN certification (UPI Fee)	\$30.50
Each additional page	\$2.00
Each additional name	\$0.50
Each additional electronic notation	\$2.00
Each additional PIN certification	\$10.00

Assignment of Mortgage

Includes 4 pages, 4 names, 1 electronic notation, 1 PIN certification (UPI Fee)	\$66.00	\$70.75
Each additional page	\$2.00	
Each additional name	\$0.50	
Each additional electronic notation	\$2.00	
Each additional PIN certification	\$10.00	

Assignment of Rents

Includes 4 pages, 4 names, 1 PIN certification (UPI Fee)	\$28.50
Each additional page	\$2.00
Each additional name	\$0.50
Each additional PIN certification	\$10.00

Assumption – Other Documents; not Mortgage

Includes 4 pages, 4 names, 1 electronic notation, 1 PIN certification (UPI Fee)	\$30.50
Each additional page	\$2.00
Each additional name	\$0.50
Each additional electronic notation	\$2.00
Each additional PIN certification	\$10.00

Assumption of Mortgage

Includes 4 pages, 4 names, 1 electronic notation, 1 PIN certification (UPI Fee)	\$30.50
Each additional page	\$2.00
Each additional name	\$0.50
Each additional electronic notation	\$2.00
Each additional PIN certification	\$10.00

Certification

Certification, per document	\$1.50
-----------------------------	---------------

Condominium Code Of Regulations

Includes 4 pages, 4 names and 1 PIN certification (UPI Fee)	\$28.50
Each additional page	\$2.00
Each additional name	\$0.50
Each additional PIN certification	\$10.00

Condominium Declaration of Plans

Includes 4 pages, 4 names, and 1 PIN certification (UPI Fee)	\$28.50
Each additional page	\$2.00
Each additional name	\$0.50
Each additional PIN certification	\$10.00

Condominium Plan/Map

Includes 1 page and 1 PIN certification (UPI Fee) Multiple sheets accepted A paper copy of the original map is preferable, but a Mylar copy is acceptable. Map shall be no larger than thirty-six (36) inches either by width or length.	\$40.00
Each additional sheet (map) page	\$25.00
Each additional PIN certification	\$10.00

Copy

If staff makes the copy, per page charge	\$1.00
------------------------------------------	---------------

Covenant Act 515

Includes 1 PIN certification (UPI Fee)	\$33.00
----------------------------------------	----------------

Each additional PIN certification	\$10.00
-----------------------------------	---------

Deed (The statement of value will be recorded as part of the deed and added to the page count to determine the fee)

Includes 4 pages, 4 names, 1 PIN certification (UPI Fee)	\$75.50 \$80.25
----------------------------------------------------------	-------------------------------

Each additional page	\$2.00
----------------------	--------

Each additional name	\$0.50
----------------------	--------

Each additional PIN certification	\$10.00
-----------------------------------	---------

Deed of Dedication May require UPI Fee; contact office for recording fee

Includes 4 pages, 4 names	\$54.00 \$58.75
---------------------------	-------------------------------

Each additional page	\$2.00
----------------------	--------

Each additional name	\$0.50
----------------------	--------

UPI Fee, if applicable, per PIN certification	\$10.00
------------------------------------------------------	---------

Development Plan/Map (Major and Minor)

Includes 1 page and 1 PIN certification (UPI Fee)	\$25.00
---------------------------------------------------	----------------

Multiple sheets accepted

A paper copy of the original map is preferable, but a Mylar copy is acceptable. Map shall be no larger than thirty-six (36) inches either by width or length.

Each additional sheet (map) page	\$15.00
----------------------------------	---------

Each additional PIN certification	\$10.00
-----------------------------------	---------

DD214 Military Discharge

No Charge

Easement

Includes 4 pages, 4 names, 1 PIN certification (UPI Fee)	\$64.00	\$68.75
Each additional page	\$2.00	
Each additional name	\$0.50	
Each additional PIN certification	\$10.00	

Forfeiture Fee/Overpayments

Overpayments of \$10.00 or less will be forfeited.	Varies
----------------------------------------------------	---------------

Installment Sales Agreement

Includes 4 pages, 4 names, 1 PIN certification (UPI Fee)	\$64.00	\$68.75
Each additional page	\$2.00	
Each additional name	\$0.50	
Each additional PIN certification	\$10.00	

Lease Over 30 Years

Includes 4 pages, 4 names, 1 PIN certification (UPI Fee)	\$64.00	\$68.75
Each additional page	\$2.00	
Each additional name	\$0.50	
Each additional PIN certification	\$10.00	

Mail-back Fee

Per document, if no SASE return envelope is provided	\$1.00
------------------------------------------------------	---------------

Map (Agricultural Security Area, Right of Way, Subdivision, Development, or Survey)

Includes 1 page and 1 PIN certification (UPI Fee) Multiple sheets accepted A paper copy of the original map is preferable, but a Mylar copy is acceptable. Map shall be no larger than thirty-six (36) inches either by width or length.	\$25.00
Each additional sheet (map) page	\$15.00
Each additional PIN certification	\$10.00

Map Copies

If staff makes the copy, per page charge	\$5.00
------------------------------------------	---------------

Memorandum with RTT

Includes 4 pages, 4 names, 1 PIN certification (UPI Fee)	\$64.00	\$68.75
Each additional page	\$2.00	
Each additional name	\$0.50	
Each additional PIN certification	\$10.00	

Mining Plan/Map

A paper copy of the original map is preferable, but a Mylar copy is acceptable. Map shall be no larger than thirty-six (36) inches either by width or length. Multiple sheets accepted	\$15.00
Each Additional Page	\$3.00

Miscellaneous Document (Affidavit, Agreement, Dedication, Declaration, Merger/Name Change, Memorandum with no RTT Order, etc.) May Require UPI Fee; Contact office for recording fee

Includes 4 pages, 4 names	\$18.50
Each additional page	\$2.00
Each additional name	\$0.50
Electronic notation, if applicable	\$2.00
UPI Fee, if applicable, per PIN certification	\$10.00

Modification – Other Documents; not Mortgage

Includes 4 pages, 4 names, 1 electronic notation, 1 PIN certification (UPI Fee)	\$30.50
Each additional page	\$2.00
Each additional name	\$0.50
Each additional electronic notation	\$2.00
Each additional PIN certification	\$10.00

Modification of Mortgage

Includes 4 pages, 4 names, 1 electronic notation, 1 PIN certification (UPI Fee)	\$30.50
Each additional page	\$2.00
Each additional name	\$0.50
Each additional electronic notation	\$2.00
Each additional PIN certification	\$10.00

Mortgage

Includes 4 pages, 4 names, 1 PIN certification (UPI Fee)	\$75.50	\$80.25
Each additional page	\$2.00	
Each additional name	\$0.50	
Each additional PIN certification	\$10.00	

Non-compliance Fee

Per document	\$10.00
--------------	----------------

Notary Commission

Notary Commission	\$33.50
Notary Name Change	\$18.50
Notary Address Change	\$18.50

Power of Attorney May require UPI Fee; contact office for recording fee

Includes 4 pages, 4 names	\$18.50
Each additional page	\$2.00
Each additional name	\$0.50
UPI Fee, if applicable, per PIN certification	\$10.00

Preferential Assessment Act 319

Includes 1 PIN certification (UPI Fee)	\$33.00
Each additional PIN certification	\$10.00

Railroad Plan/Map

A paper copy of the original map is preferable, but a Mylar copy is acceptable. Map shall be no larger than thirty-six (36) inches either by width or length. Multiple sheets accepted	\$15.00
Each Additional Page	\$3.00

Rejection Fee

Applied each time a document is rejected	\$10.00
------------------------------------------	----------------

Release of Mortgage

Includes 4 pages, 4 names, 1 electronic notation, 1 PIN certification (UPI Fee)	\$66.00	\$70.75
Each additional page	\$2.00	
Each additional name	\$0.50	
Each additional electronic notation	\$2.00	
Each additional PIN certification	\$10.00	

Release – Other Documents; not Mortgage

Includes 4 pages, 4 names, 1 electronic notation, 1 PIN certification (UPI Fee)	\$30.50
Each additional page	\$2.00
Each additional name	\$0.50
Each additional electronic notation	\$2.00
Each additional PIN certification	\$10.00

Return Check Fee

Service Charge for check returned for insufficient funds	\$20.00
----------------------------------------------------------	----------------

Right of Way

Includes 4 pages, 4 names, 1 PIN certification (UPI Fee)	\$64.00	\$68.75
Each additional page	\$2.00	
Each additional name	\$0.50	
Each additional PIN certification	\$10.00	

Satisfaction - Other Documents; Not Mortgages

Includes 4 pages, 4 names, 1 electronic notation, 1 PIN certification (UPI Fee)	\$30.50
Each additional page	\$2.00
Each additional name	\$0.50
Each additional electronic notation	\$2.00
Each additional PIN certification	\$10.00

Satisfaction Piece – Satisfaction of Mortgage Only

Includes 4 pages, 4 names, 1 electronic notation, 1 PIN certification (UPI Fee)	\$66.00	\$70.75
Each additional page	\$2.00	
Each additional name	\$0.50	
Each additional electronic notation	\$2.00	
Each additional PIN certification	\$10.00	

State Highway/Map

A paper copy of the original map is preferable, but a Mylar copy is acceptable. Map shall be no larger than thirty-six (36) inches either by width or length. Multiple sheets accepted	\$15.00
Each Additional Page	\$3.00

Stormwater Management Plan/Map

Includes 1 page and 1 PIN certification (UPI Fee) Multiple sheets accepted A paper copy of the original map is preferable, but a Mylar copy is acceptable. Map shall be no larger than thirty-six (36) inches either by width or length.	\$25.00
Each additional sheet (map) or Notice page	\$15.00
Each additional PIN certification	\$10.00
Electronic notation, if applicable	\$2.00

Subdivision Plan/Map (Major and Minor)

Includes 1 page and 1 PIN certification (UPI Fee) Multiple sheets accepted A paper copy of the original map is preferable, but a Mylar copy is acceptable. Map shall be no larger than thirty-six (36) inches either by width or length.	\$25.00
Each additional sheet (map) page	\$15.00
Each additional PIN certification	\$10.00

Subordination of Mortgage and Subordination (Other Documents; Not Mortgages)

Includes 4 pages, 4 names, 1 electronic notation, 1 PIN certification (UPI Fee)	\$30.50
Each additional page	\$2.00
Each additional name	\$0.50
Each additional electronic notation	\$2.00
Each additional PIN certification	\$10.00

Termination – Other Documents; not Mortgage

Includes 4 pages, 4 names, 1 electronic notation, 1 PIN certification (UPI Fee)	\$30.50
Each additional page	\$2.00
Each additional name	\$0.50
Each additional electronic notation	\$2.00
Each additional PIN certification	\$10.00

Termination of Assignment of Mortgage

Includes 4 pages, 4 names, 1 electronic notation, 1 PIN certification (UPI Fee)	\$66.00	\$70.75
Each additional page	\$2.00	
Each additional name	\$0.50	
Each additional electronic notation	\$2.00	
Each additional PIN certification	\$10.00	

UCC1 and UCC3 (Also known as Secured Transactions or Financial Statements)

UCC1 - Fee includes 1 PIN certification (UPI Fee).	\$110.00
Each additional PIN Certification	\$10.00
UCC3 (Assignment, Continuation, Termination, etc.) Fee includes 1 PIN certification (UPI Fee)	\$110.00
Each additional PIN Certification	\$10.00

UPI Fee

Per PIN certification per document, if applicable	\$10.00
---------------------------------------------------	----------------