May 17th 2022

**EOC Staffing Request**

Lehigh County Emergency Services is committed to excellence in the emergency management field and the community in which we serve. To help us achieve this goal, we reach out to representatives from our community and ask them to work with us in a participant role to help improve our Emergency Operations Center (EOC).

We are looking for individuals who are interested in keeping our community safe and as one who would make a valuable contribution to our EOC staff. We invite you to serve as a representative on our EOC staff as an Emergency Support Function (ESF) representative. By participating in this role, you will have an opportunity to assist Lehigh County EMA in making our community safe.

Please indicate your willingness to serve on this EOC team by selecting the appropriate position and signing where indicated. Return this letter to our office via email, or FAX to 610-782-4610. Please contact me at 610-782-4603 if you have any questions.

Sincerely,

Joseph Light

Training and Operations Coordinator, Lehigh County Emergency Management Agency

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| First & Last Name | Click or tap here to enter text. |
| Agency Affiliation (Department Name) | Click or tap here to enter text. |
| Cell Phone Number ONLY | Click or tap here to enter text. |
| Email | Click or tap here to enter text. |
| ESF Staff Position  | Choose an item. |
| Secondary ESF Staff Position  | Choose an item. |

[ ]  Checking this box, you are acknowledging your willingness to serve as an EOC staff member in the event of an activation. Notifications at this time will be made via cell phone (either by a voice call or text) and email.

Note: We are working on setting up a mass notification via Code Red to save time when notifying individuals of a need to fill an EOC Staffing position.