



COUNTY OF LEHIGH  
OFFICE OF THE CONTROLLER

LEHIGH COUNTY GOVERNMENT CENTER  
17 SOUTH SEVENTH STREET  
ALLENTOWN, PA 18101-2400  
(610) 782-3082 FAX: (610) 871-2897

GLENN D. ECKHART  
COUNTY CONTROLLER

THOMAS GROGAN  
DEPUTY CONTROLLER

**TO:** Final Report Distribution  
**FROM:** Glenn Eckhart, County Controller G.E.  
**DATE:** December 31, 2019  
**RE:** Ethics Hotline Activity - 2019

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We have compiled a listing of ethics hotline activity for 2019. The ethics hotline continues to be a valuable tool for employees and the public to report suspected improprieties. All reports received are investigated and resolved by the Office of the Controller.

COUNTY OF LEHIGH, PENNSYLVANIA

OFFICE OF THE CONTROLLER

*Ethics Hotline Activity  
for the Calendar Year Ended December 31, 2019*

COUNTY OF LEHIGH, PENNSYLVANIA  
OFFICE OF THE CONTROLLER

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Marty Nothstein, Chair  
Lehigh County Board of Commissioners  
Lehigh County Government Center  
17 South Seventh Street  
Allentown, PA 18101-2400

In accordance with Ordinance 1993-130, the County of Lehigh established a hotline (610-782-3999) for the reporting of suspected theft, fraud, and abuse of county resources and/or assets. The hotline is based in the Controller's Office and is available for use by both county employees and the public 24 hours a day. Callers can report anonymously any situation that appears improper. All calls are investigated by the Controller's Office or are directed to the proper authority (if not under county jurisdiction).

The administrative code, as amended by Ordinance 1993-130, requires periodic reporting to the Board of Commissioners. Attached please find a summary account of "Ethics Hotline" calls received during 2019.

GLENN ECKHART  
County Controller

Allentown, Pennsylvania

Attachment

xc: Kay Achenbach, Director, Human Services  
Phillips Armstrong, County Executive  
David Barilla, Clerk to Board of Commissioners  
Board of Commissioners  
Jason Cumello, Asst. Admin., Cedarbrook  
Janine Donate, Director, Corrections  
Joseph Hanna, Sheriff  
Edward Hozza Jr., County Administrator  
Frank Kane, Director, Comm. & Econ. Dev.  
Michael Millan, Cty. Det, Dist. Atty's Office  
Richard Molchany, Director, General Services  
Sarah Murray, Solicitor, Department of Law

Marc Redding, Human Resource Office  
Timothy Reeves, Fiscal Officer  
The Honorable Edward Reibman, Pres. Judge  
Joseph Turri, Human Resources Administrator  
Kerry Turtzo, Court Administrator

**ETHICS HOTLINE\***  
**SUMMARY OF 2019 ACTIVITY**

<u>Date</u>	<u>DESCRIPTION</u>	<u>Ethics File No.</u>
01/02/19	Supervisory Report of Stolen Item - OCYS	E19-01
01/08/19	Anonymous Complaint Concerning Garnishment Procedures - Domestic Relations	E19-02
01/15/19	Alleged Time Reporting Irregularities - Sheriff	E19-03
02/26/19	Citizen Complaint - Alleged Civil Rights Violation	E19-04
03/05/19	Citizen Complaint - Alleged Fraudulent Phone Call Scams	E19-05
03/01/19	Supervisory Report of Stolen Item - Coroner	E19-06
03/15/19	Supervisory Report of Stolen Item - OCYS	E19-07
03/21/19	Supervisory Report of Lost Item - Adult Probation	E19-08
04/08/19	Alleged Time Reporting Irregularities - Sheriff	E19-09
04/10/19	Citizen Complaint - Employee Conduct - Adult Probation	E19-10
04/18/19	Supervisory Report of Lost Item - General Services	E19-11
04/24/19	Supervisory Report of Vendor Drug Testing Irregularities - Adult Probation	E19-12
05/22/19	Supervisory Report of Lost Item - OCYS	E19-13
06/24/19	Alleged Client Privacy Violations - Veterans Affairs	E19-14
07/01/19	Employee Complaint - Job Reclassification Process - OCYS.	E19-15
07/02/19	Alleged Personnel Action Without Proper Approval - Administration	E19-16

07/12/19	Alleged Personal Business Conducted During County Time - General Services	<b>E19-17</b>
07/18/19	Citizen Complaint - Political Use of County Conference Rooms - General Services	<b>E19-18</b>
07/29/19	Alleged Personnel Related Harassment - OCYS	<b>E19-19</b>
08/13/19	Supervisory Report of Lost Item - Information Technology	<b>E19-20</b>
08/29/19	Supervisory Report of Lost Item - Adult Probation	<b>E19-21</b>
09/05/19	Supervisory Report of Lost Item - OCYS	<b>E19-22</b>
09/17/19	Supervisory Report of Lost Item - OCYS	<b>E19-23</b>
09/20/19	Supervisory Report of Lost Item - Adult Probation	<b>E19-24</b>
09/20/19	Supervisory Report of Lost Item - Court Administration	<b>E19-25</b>
09/26/19	Supervisory Report of Lost Item - Fountain Hill Nursing	<b>E19-26</b>
09/27/19	Supervisory Report of Stolen Item - OCYS	<b>E19-27</b>
10/18/19	Citizen Complaint of Possible Illegal Activity	<b>E19-28</b>
10/29/19	Alleged Hostile Work Environment - Aging	<b>E19-29</b>
12/04/19	Alleged Questionable Documentation Practices - OCYS	<b>E19-30</b>

\*Includes reports received per Administrative Notice 2001-4, "Supervisor's Report of Lost or missing Property".