

**PIT Team II**  
**06/19/09 Minutes**

- The team reviewed the Consumer Survey Results and Action Plan. As a result of this plan, the Best Practice Guideline Brochure was created as well as Tips for Parents. At future authorization meetings, the Office of Mental Health will continue to present the information, the team will do a six month follow-up and Magellan will ensure that guidelines are followed through their audits..
- The team began a review of the County Employee Survey and discussed the following:
  - #1. No issue
  - #2. No issue
  - #3. It is necessary to look at responses to the question regarding the receipt of the discharge plan, but not the treatment plan.
  - #4. Concern- family invited but did not participate; how often were family invited? Look at Best Practice Brochure; Inform family of their right to participate during the CASSP meeting; Magellan will continue to monitor provider to ensure that the invitation to family is provided.
  - #5. Concern: Consumers sometimes being moved without consent or notification. Other systems involved need to be notified. One person should be responsible for disseminating the information regarding a move. Magellan will further explore how this is occurring on their end.
- The team will continue the review of the Employee Survey beginning at #6 at the next meeting.

**The next scheduled PIT Team II meeting is for Tuesday 07/21/09 at 1:00 pm in room 225.**