

INTEGRATED FAMILY SERVICES PLAN ADVISORY COMMITTEE

Minutes of the August 14, 2009 Meeting

I. Welcome/Review Minutes/Introduction of Members

J.C.S. welcomed members to the meeting and stated that today's meeting goal is to finalize items as they pertain to the submission of the ICSP Plan.

II. Assessment and Strategies for Involving Families/Youth in Planning for Integrating Children's Services

J.C.S. distributed and reviewed the updated "Strategies for Involving Families and Youth in Integrated Children's Services Planning Checklist." A copy is attached for those not in attendance.

Information contained in the checklist is a result of input from:

- IFSP Executive and Advisory Committee members
- BHRS group meetings
- Autism Task Force meetings
- Pit Team #2
- Recovery Partnership and prep work for Advisory Committees
- Surveys conducted and feedback received
- Staff participating in community events
- Minutes taken, distributed and placed on the web site

Both the Executive and Advisory Committees agreed that the main goal for the plan will be to increase participation on Parent/Youth Advisory Committees. This goal will be incorporated into the Plan timeline. Suggestions in meeting this goal were as follows:

- Expand outreach efforts to include residents that are not necessarily consumers of our services, but those in the community at large who may have a family history that may lead them to be interested in participating.
- Incorporate the question, "Are you interested in serving on a committee?" on Recovery Partnership's survey.
- D.G. invited staff to speak with youth currently residing at Valley Youth House.
- Allow juveniles currently involved with JPO to serve community service hours by participation on Youth Advisory Committee.
- Contact area schools that require graduation projects and inform them of the opportunity for students to serve on a committee.

C.G. reported early formation of Lehigh County's Advisory Committees has begun. Incentives for participation were discussed.

III. Community Level Outcome Indicators

J.C.S. reiterated that at the Joint Committee meeting held on July 27th, those present agreed to choose an Outcome Indicator that would focus on “family” and then truancy tracked through family involvement. HFWA will be submitted as Lehigh County’s Outcome Indicator for this year’s plan.

TASK: D.G. offered to share information from an outcome project VYH is currently working on. D.G. will forward information to J.C.S..

J.C.S. will finalize outcome indicators as they relate to HFWA and email to the group for review prior to submission of the plan.

P.B. indicated she is currently working on developing protocols for a resource manual to assist district justices in making referrals as they relate to truancy issues. This manual is part of a truancy prevention pilot program initiated by a subcommittee of the Children’s Roundtable. The pilot program will include the development of truancy prevention panels. Panels will consist of parent advocate from HFWA, JPO rep, home school visitor, drug and alcohol, mental health, bilingual parent advocate. Additional community involvement for participation on panels is needed. Pilot program will begin at Moser Elementary School with future expansion to Ritter and Sheridan schools.

The following feedback was provided to P.B.:

- A representative from Weed & Seed should be invited to serve as a panel member.
- If family is receiving services, providers family is currently working with be included in panel discussions.
- Consider CASSP involvement. P.T. offered to serve on a panel.
- Review number of days student truant in the prior year, as well as, excused sick days as most schools allow 10 sick days.

TASK: J.C.S. will include information on the project in the 2010-2011 plan and then as a goal in the 2011-2012 plan.

J.C.S. shared a compliment received from A.L. at the state level on how well OCYS and JPO work together.

IV. Needs Based Budget

P.B. stated the deadline for submission of the OCYS Needs Based Budget is August 18th and highlighted the following:

- OCYS staff are shifting to a family engagement model.
- A Needs Based Budget presentation overview is available on the website for review.
- JPO’s budget includes expansion of evidence based model, HFWA below age 17, initiation of a multi-discipline dimension, MST, FFT, School justice Panels (4 established in Allentown middle schools).
- Liberty Resources’ 16-bed Secure RTF for males will hold their Open House on August 20th and will begin accepting youth September 2009.

V. Network of Care Update

- 80 new providers
- 324 records
- 22 sessions/day were recorded in August
- 92 hits a day

J.C.S. informed an email has been sent to Magellan seeking their assistance in garnering participation from their providers. A second round of notices will be sent to MH providers. A statewide launch of NOC is scheduled for fall 2009.

It was noted that Human Services terms used by providers, such as FFT, MST, CASSP, may not sync with services requested by individuals seeking assistance.

TASK: J.B. will contact IT Services in regards to the syncing of information between the County's website and NOC.

VI. Promising Practices Outcome Measures – Results FY 2008-09

Due to time constraints this item was not discussed.

VII. Next Meeting Dates: Friday, October 9, 2009, 10:00 a.m., Room 123

Additional information shared

P.T. distributed the revised "Best Practices Guidelines" brochure and asked that comments be forwarded to her no later than August 21st.

TASK: J.C.S. will forward the brochure to the full committee for input.

L.K. suggested that Recovery Partnership ask Parent/Youth Advisory Committee members to review the brochure and provide feedback.

J.C.S. provided an update on the progress of the HFWA project:

- A Youth and Family Institute conference call is scheduled for today, August 14th, to discuss the scheduling of trainings.
- Board of Commissioner's first reading of the ordinance was August 12, 2009. Second reading to occur on August 26, 2009. Execution of the contract will then occur 10 days following Board of Commissioner's approval.

R.S. informed Pinebrook Services has been conducting interviews for staff. Coach, Supervisor and Youth Support Partner positions have been filled.

A paid family support/youth position is open. R.S. invited members to forward names of potential candidates to her attention.

Submitted by K.C.