

IFSP Executive Committee Meeting

Minutes of the September 27, 2010 Meeting

I. Welcome

J.C.S. welcomed members to the meeting and introductions were held.

II. ICSP FY 10-11 Budget Update

- J.C.S. reported on a phone call received from A.L. requesting additional information on the FY 2010/2011 budget submission. It was decided to submit under D&A (\$79,133).
- There will be information in each Lehigh County school district and training for new SAP team members. Each district will have access. There will also be training for ancillary staff on recognizing problems and how to make appropriate referrals. Other trainings will be provided as in the past for issues like bullying. Call J.C.S. for details.
- A pre-prom activity for all youth will be held and the ROAD program will begin to expand into Whitehall/Coplay. This will be on Tier One of ROAD.
- The next year - FY 2011/2012 – Includes Family Engagement and Education possibly one or two sessions for an overall, improvements to I&R room and facilities in furniture, windows and signs, etc and coloring books for youth. D&A Intervention for schools, but not limited to D&A topics.
- C.G. mentioned she liked the idea of reaching out to the youth rather than only families.
- B.V. mentioned that issues with family involvement are that there are not always definite questions so when I&R is re-done can families and consumers be involved. An idea given was an informational kiosk type set up.
- J.C. mentioned the same set up was done for courts.
- A discussion was held on the sustainability of the HFWA. The determination of the feasibility remains to be seen.
- Where is the LCM factor? This was before SOC and HFWA. R.M. would be good here. There has been discussion on this position. R.M. is good but more “involved” than originally hoped. It could not be expanded due to constraints. The LCM outcome this year is to assess true individual needs for success.
- J.C.S. will provide greater detail on the LCM process at the next meeting.
- The cross-system programs also help with the one plan. Currently one service plan is created when families participate in LCM, FGC, and HFW. This is also done when the youth is involved with CASSP. The plan is to continue to increase the number of youth involved in multiple system to have on service/treatment plan.
- J.C.S. will draft a letter and submit to the group. If any offices are doing trainings over the next year, please let Jennifer know.

III. System of Care Update

- System of Care is an approach of how we work with families, a non-categorical approach.
- HFWA is an actual planning process that is or can be used with MH diagnosis, at-risk of or in placement.
- There is a \$200,000 start-up to spend over the first two years for selected counties. Explanation of the SOC grant and what it does. The outcomes systems are beginning to pull in the data.
- A.F. mentioned that we are not yet certain HFW can be sustained through HealthChoices. To assist with sustainability a request was made in NBB FY 2011-12.
- Counties ahead of us in HFW will apply as MA provider first. Lehigh County will go in second. This will allow us the opportunity to learn from their experiences. Lehigh County will look at having Pinebrook to begin the application process in year two to allow enough time to be approved as an MA provider.
- The letter of intent is due on October 5, 2010. The letter will need to be signed by most present at the meeting.

IV. Office Updates

I&R	J.B. reported that the transition plan is still being worked on. One caseworker has left; another will be gone in a week and the third in mid-November. Families calling for services will still go through I&R. Professionals will be referred to the appropriate office to complete the referral.
EI	Books for Babies program kick-off is being held to promote early literacy. A book and first library card in English and Spanish will be received. A lower poverty level is being focused on for now and there is hope to expand soon.
OCYS	They are working on various programs with new administration initiatives
AAA	The office is being monitored in October by the Department of Aging, Office of Long-term Living. They are doing a quality management review.

Next Meeting Dates: IFSP Executive Committee Meeting
Monday, October 25, 2010, 9:30 a.m., Room 201

IFSP Advisory Committee Meeting
Friday, November 12, 2010; 10:00 a.m., Room 123

Please visit our website at www.lehighcounty.org