



LEHIGH COUNTY RECORDER OF DEEDS DIVISION

Fee Schedule



Effective Date July 11, 2014 (Changes are in **RED**)

Fee Schedule Pursuant to:

Act 87 of 1982 Legislative Fee Schedule

Act 1 of 1988 Uniform Parcel Identifier System, Lehigh County Ordinance 2009-201

Act 137 of 1992 Affordable Housing, Lehigh County Ordinances 2006-12 & 2007-182

Act 8 of 1998 Records Improvement Fund

Act 32 of 2002 Records Improvement Fund

Act 122 of 2002 Judicial Computer System/Access to Justice Fund

Act 49 of 2009 Judicial Computer System/Access to Justice Fund/Criminal Justice Enhancement Fund

\$10.00 increase - Act 126 of 2014 Judicial Computer System/Access to Justice Fund/Criminal Justice Enhancement Fund

Agricultural Security Area Ordinance May Require UPI Fee; contact office for recording fee

Includes 4 pages, 4 names	\$18.50
Each additional page	\$2.00
Each additional name	\$0.50
Map, if included, additional fee	\$5.00
UPI Fee, <u>if applicable</u>, per PIN certification	\$10.00

Amendment – Other Documents; not Mortgage

Includes 4 pages, 4 names, 1 electronic notation, 1 PIN certification (UPI Fee)	\$30.50
Each additional page	\$2.00
Each additional name	\$0.50
Each additional electronic notation	\$2.00
Each additional PIN certification	\$10.00

Amendment of Mortgage

Includes 4 pages, 4 names, 1 electronic notation, 1 PIN certification (UPI Fee)	\$30.50
Each additional page	\$2.00
Each additional name	\$0.50
Each additional electronic notation	\$2.00
Each additional PIN certification	\$10.00

Assignment - Other Documents; Not Mortgage

Includes 4 pages, 4 names, 1 electronic notation, 1 PIN certification (UPI Fee)	\$30.50
Each additional page	\$2.00
Each additional name	\$0.50
Each additional electronic notation	\$2.00
Each additional PIN certification	\$10.00

Assignment of Mortgage

Includes 4 pages, 4 names, 1 electronic notation, 1 PIN certification (UPI Fee)	\$64.00
Each additional page	\$2.00
Each additional name	\$0.50
Each additional electronic notation	\$2.00
Each additional PIN certification	\$10.00

Assignment of Rents

Includes 4 pages, 4 names, 1 PIN certification (UPI Fee)	\$28.50
Each additional page	\$2.00
Each additional name	\$0.50
Each additional PIN certification	\$10.00

Assumption – Other Documents; not Mortgage

Includes 4 pages, 4 names, 1 electronic notation, 1 PIN certification (UPI Fee)	\$30.50
Each additional page	\$2.00
Each additional name	\$0.50
Each additional electronic notation	\$2.00
Each additional PIN certification	\$10.00

Assumption of Mortgage

Includes 4 pages, 4 names, 1 electronic notation, 1 PIN certification (UPI Fee)	\$30.50
Each additional page	\$2.00
Each additional name	\$0.50
Each additional electronic notation	\$2.00
Each additional PIN certification	\$10.00

Certification

Certification, per document	\$1.50
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Condominium Code Of Regulations

Includes 4 pages, 4 names and 1 PIN certification (UPI Fee)	\$28.50
Each additional page	\$2.00
Each additional name	\$0.50
Each additional PIN certification	\$10.00

Condominium Declaration of Plans

Includes 4 pages, 4 names, and 1 PIN certification (UPI Fee)	\$28.50
Each additional page	\$2.00
Each additional name	\$0.50
Each additional PIN certification	\$10.00

Condominium Plan/Map

A paper copy of the original map is preferable, but a Mylar copy is acceptable and the width shall be no more than thirty-six (36) inches, Includes 1 PIN certification (UPI Fee)	\$40.00
Each additional PIN certification	\$10.00

Copy

If staff makes the copy, per page charge	\$1.00
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Covenant Act 515

Includes 1 PIN certification (UPI Fee)	\$33.00
Each additional PIN certification	\$10.00

Deed (The statement of value will be recorded as part of the deed and added to the page count to determine the fee)

Includes 4 pages, 4 names, 1 PIN certification (UPI Fee)	\$73.50
Each additional page	\$2.00
Each additional name	\$0.50
Each additional PIN certification	\$10.00

Deed of Dedication May require UPI Fee; contact office for recording fee

Includes 4 pages, 4 names	\$52.00
Each additional page	\$2.00
Each additional name	\$0.50
UPI Fee, if applicable, per PIN certification	\$10.00

Development Plan/Map (Major and Minor)

A paper copy of the original map is preferable, but a Mylar copy is acceptable and the width shall be no more than thirty-six (36) inches, Includes 1 PIN certification (UPI Fee)	\$25.00
Each additional PIN certification	\$10.00

DD214 Military Discharge

No Charge

Easement

Includes 4 pages, 4 names, 1 PIN certification (UPI Fee)	\$62.00
Each additional page	\$2.00
Each additional name	\$0.50
Each additional PIN certification	\$10.00

Forfeiture Fee/Overpayments

Overpayments of \$10.00 or less will be forfeited.	Varies
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Installment Sales Agreement

Includes 4 pages, 4 names, 1 PIN certification (UPI Fee)	\$62.00
Each additional page	\$2.00
Each additional name	\$0.50
Each additional PIN certification	\$10.00

Lease Over 30 Years

Includes 4 pages, 4 names, 1 PIN certification (UPI Fee)	\$62.00
Each additional page	\$2.00
Each additional name	\$0.50
Each additional PIN certification	\$10.00

Mail-back Fee

Per document, if no SASE return envelope is provided	\$1.00
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Map Copies

If staff makes the copy, per page charge	\$5.00
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Memorandum with RTT

Includes 4 pages, 4 names, 1 PIN certification (UPI Fee)	\$62.00
Each additional page	\$2.00
Each additional name	\$0.50
Each additional PIN certification	\$10.00

Mining Plan/Map

First page (A paper copy of the original map is preferable, but a Mylar copy is acceptable; and the width shall be no more than thirty-six (36) inches)	\$15.00
Each Additional Page	\$3.00

Miscellaneous Document

(Affidavit, Agreement, Dedication, Declaration, Merger/Name Change, Memorandum with no RTT Order, etc.) May Require UPI Fee; Contact office for recording fee

Includes 4 pages, 4 names	\$18.50
Each additional page	\$2.00
Each additional name	\$0.50
Electronic notation, if applicable	\$2.00
UPI Fee, if applicable, per PIN certification	\$10.00

Modification – Other Documents; not Mortgage

Includes 4 pages, 4 names, 1 electronic notation, 1 PIN certification (UPI Fee)	\$30.50
Each additional page	\$2.00
Each additional name	\$0.50
Each additional electronic notation	\$2.00
Each additional PIN certification	\$10.00

Modification of Mortgage

Includes 4 pages, 4 names, 1 electronic notation, 1 PIN certification (UPI Fee)	\$30.50
Each additional page	\$2.00
Each additional name	\$0.50
Each additional electronic notation	\$2.00
Each additional PIN certification	\$10.00

Mortgage

Includes 4 pages, 4 names, 1 PIN certification (UPI Fee)	\$73.50
Each additional page	\$2.00
Each additional name	\$0.50
Each additional PIN certification	\$10.00

Non-compliance Fee

Per document	\$10.00
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Notary Commission

Notary Commission	\$35.50
Notary Name Change	\$18.50
Notary Address Change	\$18.50

Power of Attorney May require UPI Fee; contact office for recording fee

Includes 4 pages, 4 names	\$18.50
Each additional page	\$2.00
Each additional name	\$0.50
UPI Fee, if applicable, per PIN certification	\$10.00

Preferential Assessment Act 319

Includes 1 PIN certification (UPI Fee)	\$33.00
Each additional PIN certification	\$10.00

Railroad Plan/Map

First page (A paper copy of the original map is preferable, but a Mylar copy is acceptable; and the width shall be no more than thirty-six (36) inches)	\$15.00
Each Additional Page	\$3.00

Rejection Fee

Applied each time a document is rejected	\$10.00
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Release of Mortgage

Includes 4 pages, 4 names, 1 electronic notation, 1 PIN certification (UPI Fee)	\$64.00
Each additional page	\$2.00
Each additional name	\$0.50
Each additional electronic notation	\$2.00
Each additional PIN certification	\$10.00

Release – Other Documents; not Mortgage

Includes 4 pages, 4 names, 1 electronic notation, 1 PIN certification (UPI Fee)	\$30.50
Each additional page	\$2.00
Each additional name	\$0.50
Each additional electronic notation	\$2.00
Each additional PIN certification	\$10.00

Return Check Fee

Service Charge for check returned for insufficient funds	\$20.00
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Right of Way

Includes 4 pages, 4 names, 1 PIN certification (UPI Fee)	\$62.00
Each additional page	\$2.00
Each additional name	\$0.50
Each additional PIN certification	\$10.00

Satisfaction - Other Documents; Not Mortgages

Includes 4 pages, 4 names, 1 electronic notation, 1 PIN certification (UPI Fee)	\$30.50
Each additional page	\$2.00
Each additional name	\$0.50
Each additional electronic notation	\$2.00
Each additional PIN certification	\$10.00

Satisfaction Piece – Satisfaction of Mortgage Only

Includes 4 pages, 4 names, 1 electronic notation, 1 PIN certification (UPI Fee)	\$64.00
Each additional page	\$2.00
Each additional name	\$0.50
Each additional electronic notation	\$2.00
Each additional PIN certification	\$10.00

State Highway/Map

First page (A paper copy of the original map is preferable, but a Mylar copy is acceptable; and the width shall be no more than thirty-six (36) inches)	\$15.00
Each Additional Page	\$3.00

Stormwater Management Plan/Map (NEW INSTRUMENT TYPE)

A paper copy of the original map is preferable, but a Mylar copy is acceptable and the width shall be no more than thirty-six (36) inches, Includes 1 PIN certification (UPI Fee)	\$25.00
Each additional PIN certification	\$10.00
Electronic notation, if applicable	\$2.00

Subdivision Plan/Map (Major and Minor)

A paper copy of the original map is preferable, but a Mylar copy is acceptable and the width shall be no more than thirty-six (36) inches, Includes 1 PIN certification (UPI Fee)	\$25.00
Each additional PIN certification	\$10.00

Subordination of Mortgage and Subordination (Other Documents; Not Mortgages)

Includes 4 pages, 4 names, 1 electronic notation, 1 PIN certification (UPI Fee)	\$30.50
Each additional page	\$2.00
Each additional name	\$0.50
Each additional electronic notation	\$2.00
Each additional PIN certification	\$10.00

Termination – Other Documents; not Mortgage

Includes 4 pages, 4 names, 1 electronic notation, 1 PIN certification (UPI Fee)	\$30.50
Each additional page	\$2.00
Each additional name	\$0.50
Each additional electronic notation	\$2.00
Each additional PIN certification	\$10.00

Termination of Assignment of Mortgage

Includes 4 pages, 4 names, 1 electronic notation, 1 PIN certification (UPI Fee)	\$54.00
Each additional page	\$2.00
Each additional name	\$0.50
Each additional electronic notation	\$2.00
Each additional PIN certification	\$10.00

UCC1 and UCC3 (Also known as Secured Transactions or Financial Statements)

UCC1	\$100.00
UCC3 (Assignment, Continuation, Termination, etc.)	\$100.00

UPI Fee

Per PIN certification per document, if applicable	\$10.00
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